

THE FORENSIC SCIENCE SOCIETY OF MALAYSIA

**Minutes of the Fourth Annual General Meeting of
The Forensic Science Society of Malaysia held on
Thursday, 29 March 2012, at 10.30 a.m. at Dewan Mahligai, Hotel Singgahsana,
Petaling Jaya, Selangor**

The Fourth Annual General Meeting of the Forensic Science Society of Malaysia was chaired by its President, Mr. N. Hithaya Jeevan and was attended by 60 members of the Society and 13 observers.

Agenda 1 : Address from the President.

The President extended a warm welcome to everyone to the 4th Annual General Meeting of the Society. He shared that the AGM is more meaningful this time around as it was held at a hotel, outside of KIMIA Malaysia indicating that the society is progressing. In his address he informed the members that further amendments to the Constitution have been approved by the ROS. The Committee is now referred to as the Council and the committee members are now called council members. He then introduced the council members and co-opted council member. He also informed that recently 2 council members have tendered in their resignation, citing work commitments and their resignations have been accepted by the Council. Their replacements (who were nominees, with the next highest votes, at the last AGM) will be invited to join the Council.

The highlight of the year was the successful organization of the International Forensic Science Symposium, IFSS 2011, which many of the members had the opportunity of attending. The President took the opportunity to record his thanks and sincere appreciation to all those who have contributed in one way or another. Along the way the Society had to face and overcome numerous challenges such as sponsorship, logistics, venue arrangements etc. and all these were done without engaging any event manager. That enabled us to make a profit of about RM36, 000.00 at the end of the day in spite of subsidising the participants of the conference.

THE FORENSIC SCIENCE SOCIETY OF MALAYSIA

At the same time, the President also pointed out that it was a learning experience for the Society and the valuable lessons will be put to good use in the organization of future events. He also acknowledged that there were some shortcomings where certain details had been overlooked. However, the event was a great success in terms of participation and sponsorship.

A few pre-symposium workshops have been organized in conjunction with the main event. They were on forensic DNA and forensic toxicology. In addition the Society also provided the platform for the Department of Chemistry to host the DNA ProKids Workshop, bringing together various government agencies and NGOs to help Malaysia join an international initiative in combating human trafficking through DNA identification and especially trafficking of children.

As the Society's resources were focused in organizing the International Symposium, we were not able to carry out any other seminars or workshops as planned. However, the Society was still able to come up with the second issue of our e-journal i.e the Malaysian Journal of Forensic Sciences. The President thanked the editorial committee and the contributors for making this possible.

As for plans for the current year and next year, The Society will embark on a number of initiatives.

- i. To hold some seminars and visits of forensic interest for our members. The Society does not plan to hold any national or international symposiums in 2012. Nevertheless, we are willing to co-host or assist if any of the organizations or institutions is doing it.
- ii. To move the society towards being a professional body. One of the topics of discussion at Council meetings has been the Forensic Practitioners Act- an Act which will regulate and promote the profession of forensic science as well as govern the competency of forensic practitioners. It is still very preliminary. With the Act in place the Society will also have authority to be the voice of the forensic community and also recognition to engage organizations and institutions, local and overseas, for collaboration and also on issues relating to education.

- iii. The Society has indicated its interest to be involved in the organization of the 11th Indo-Pacific Association of Law, Medicine and Sciences (INPALMS) 2013 Congress, subject to official invitation by the joint organizers - Faculty of Health Sciences of Universiti Kebangsaan Malaysia (UKM), the Ministry of Health Malaysia and Faculty of Medicine of Universiti Teknologi MARA (UiTM). INPALMS 2013 will be held in Kuala Lumpur, Oct 2013. For information, one of our council members, Dr. Khairul Osman, representing UKM, is the organizing secretary of INPALMS 2013.
- iv. The Society has initiated contact with the Malaysian Qualifications Agency (MQA) requesting to be represented in their committee evaluating the forensic science courses conducted at tertiary institutions.
- v. The Society would soon be applying to join COSTAM – (Confederation Of Scientific And Technological Associations In Malaysia) which brings together the resources of member associations for the advancement of science and technology.

The President recorded his appreciation to the Council members for all their efforts in trying to move the Society forward. The appreciation also went to members of FSSM for their support and patience. The membership as it stands now is about 291 (inclusive of about 89 student members) and we are trying our best to meet the expectations of the members. He also took the opportunity to appeal to all members to pay up their subscription dues for the last year and current year. Lastly, the President assured the members that the FSSM Council will rise up to the challenge to perform better.

Agenda 2 : Minutes of 3rd AGM held on 21st April 2011

The minutes of the 3rd AGM held on 21st April 2011 had been sent to all members and there being no queries, the minutes were adopted unanimously.

Proposer: Dr. Khairul Osman

Seconder: Ms. Shaliza Ramli

Agenda 3: Secretary's Report

1. FSSM Committee

1.1 At the very first meeting, on 24th April 2011, the election for the various posts was held. The Committee Members for 2011-13 are :

Mr N. Hithaya Jeevan	President
SAC Dr Yew Chong Hooi	Vice President
Mr Primulapathi Jaya	Hon. Secretary
Ms Siti Nur Musliha Mohamad Noor	Assistant Hon. Secretary
Mr Ng Hock Sing	Hon. Treasurer
Mr Lim Kong Boon	Assistant Hon Treasurer
Dr Ahmad Fahmi Lim Abdullah	Committee member
Dr Zafarina Zainuddin	Committee member
Dr. Kamarruddin Asri	Committee member
Ms. Rosnah Awang	Committee member
Mr. Bakhtiar Kassim	Committee member
Dr. Khairul Osman	Committee member
Ms. Noor Aidora Saedon	Committee member
Mr. Arthur Kong Sn Molh	Co-opted on 15 th June 2011

1.2 A total of six committee meetings were held from April 2011 – March 2012 as follows

<u>Date</u>	<u>Meeting No</u>
21.4.2011	1/2011
13.5.2011	2/2011
23.7.2011	3/2011
14.10.2011	4/2011

7.1.2012

1/2012(1st Council Meeting)

18.2.2012

2/2012 (2nd Council Meeting)

	Committee Member	1/2011	2/2011	3/2011	4/2011	1/2012	2/2012	Total
1	Mr. N. Hithaya Jeevan	/	/	/	/	/	/	6/6
2	SAC Dr Yew Chong Hooi	/	/	/	/	/	/	6/6
3	Mr. Primulapathi Jaya	/	/	/	/	/	/	6/6
4	Mr. Ng Hock Sing	/	/	/	A	/	/	5/6
5	Ms. Siti Nur Musliha	/	/	/	A	/	/	5/6
6	Mr. Lim Kong Boon	/	/	/	/	A	/	5/6
7	Ms. Rosnah Bt Awang	/	A	/	/	/	/	5/6
8	Dr Ahmad Fahmi Lim	/	/	/	/	/	A	5/6
9	Ms. Noor Aidora Saedon	/	x	x	A	R	-	1/5
10	Dr. Kamarruddin Asri	/	/	A	/	/	x	4/6
11	Mr. Bakhtiar Kassim	/	/	A	x	R	-	2/5
12	Dr Zafarina Zainuddin	/	A	A	/	A	/	3/6
13	Dr. Khairul Osman	/	/	A	/	/	/	5/6
14	Mr. Arthur Kong Sn Molh (co-opted)	-	-	A	/	/	/	3/4

x – Absent

A – Absent with apologies

R - Resigned

1.3 Chairpersons of Committees

The following members have been appointed as chairpersons to the various Committees of the Society for the term 2011-13.

Student Affairs	-	Dr. Zafarina Zainuddin/ Dr. Khairul Osman
Publications	-	Dr. Ahmad Fahmi Lim Abdullah
Conferences/ Education	-	Ms. Nor Aidora Saedon
Publicity	-	Dr. Kamarruddin Asri
Membership	-	Ms. Rosnah Awang
Professional Affairs	-	SAC Dr. Yew Chong Hooi

2. Membership

Members (1st Jan 2011 – 29th Feb 2012):

- a) A total of 23 new applications for membership were received and approved by the Council.
- b) Three members were deregistered as they were not contactable.

As of 29th February 2012, the membership of the FSSM is as follows:

No	Institution	No. of Members
1	DEPARTMENT OF CHEMISTRY	136
2	ROYAL MALAYSIA POLICE	14
3	USM	7
4	UKM	6
5	UTM	1
6	UiTM	5
7	UM	2
8	AIMST	2
9	MSU	2
10	HTAR, KLANG	2
11	HOSPITAL KUALA LUMPUR	1
12	HTAA, KUANTAN	1
13	HOSPITAL SUNGAI BULOH	1
14	HOSPITAL PULAU PINANG	1
15	HOSPITAL IPOH	1
16	HOSPITAL MELAKA	1
17	HOSPITAL SULTANAH BAHYIAH	5
18	CYBER SECURITY	5
19	APPROVED FORENSICS	8
20	OTHERS	1
21	STUDENT	89
TOTAL		291

3. Amendments to the Constitution

At the last AGM held on 21st April 2011, the following amendments were approved by the members :

Proposed amendments:

Article 4.1

Membership of the Society is open to Malaysian citizens and non-citizens over the age of 18 years.

Amend as:

Membership of the Society is open to all forensic practitioners and those individuals who have a bona fide interest in forensic science.

Article 4.2

(i) Member

Open to Malaysian citizens who have demonstrated an active interest and have exhibited professional competence in forensic science.

Amend as:

(i) Member

This is the professional category of membership and is open to individuals who have an active interest and can exhibit professional competence in forensic science.

(ii) Fellow

Senior category of membership open to those who have demonstrated distinctive contribution to the field of forensic science over a significant period.

Amend as:

(ii) Fellow

This is the senior professional category of membership and is open to individual practitioners who have demonstrated distinctive contribution to the field of forensic science over a significant period.

(iii) Student member

Students in fulltime study who are interested in forensic science, may at the discretion of the Committee be admitted as student member with prior written approval from the Vice-Chancellor of the University concerned. Student members are not eligible to vote or hold positions in the Society.

Amend as:

Open to students who are in fulltime study and who are interested in forensic science, may at the discretion of the Council, be admitted as student member. The applicants for student membership must have the prior written support and approval of the Vice-Chancellor of the University concerned. Student members are not eligible to vote or hold positions in the Society.

(iv) Associate

Open to non-citizens who have demonstrated an active interest and have exhibited professional competence in forensic science.

Amend as:

(iv) Associate Member

Open to individuals who have a bona fide interest and can demonstrate their interest in forensic science. Associate members are not eligible to vote or hold positions in the Society.

Article 9.2

All office-bearers of the Society and every officer performing executive functions in the Society shall be Malaysian citizens.

Amend as:

All office bearers of the Society and every officer performing executive functions in the Society shall be professional members of the Society, Members and Fellows.

Article 9 and 10

“Committee” (and all subsequent articles where the name “Committee” appears)

Amend as “Council”

9. COMMITTEE → COUNCIL

9.1 A committee consisting of the following, who shall be termed the office-bearers of the Society, shall be elected once in two (2) years at the annual general meeting:-

- a. A President
- b. A Vice-President
- c. A Secretary
- d. An Assistant Secretary
- e. A Treasurer
- f. An Assistant Treasurer
- g. Seven (7) Ordinary Committee Members

9.2 All office-bearers of the Society and every officer performing executive functions in the Society shall be professional members of the Society, Members and Fellows.

10. DUTIES OF OFFICE-BEARERS

10.1 The President shall during his term of office preside at all general meetings and all meetings of the committee and shall be responsible for the proper conduct of all such meetings. He shall have the casting vote and shall sign the minutes of each meeting at the time they are approved. He shall, in conjunction with the Secretary and Treasurer sign all cheques on behalf of the Society.

And so on from 10.2 and the rest of the Constitution.

The above amendments were passed unanimously by all the members present.

4. Extraordinary General Meeting

An Extraordinary General Meeting of the Forensic Science Society of Malaysia was held on Friday, 14th October 2011 at 3.00 pm at the Auditorium, Forensic Block, Department of Chemistry Malaysia, Jalan Sultan, Petaling Jaya.

The EGM was called :

- a) To pass the amendments to the constitution made at the 3rd AGM on 21 April 2011. For the information of all the members, the proposed amendments were submitted to the Registrar of Societies together with the minutes and financial report but unfortunately the submission was delayed (exceeded 1 month, after the AGM). Hence, the society has to table the amendments at an EGM and seek approval again from members, and then re-submit to the Registrar of Societies.
- b) To change the name “Committee” of the Forensic Science Society of Malaysia to “Council”. This is to prevent confusion as there are now other committees.

38 members of the Society attended the EGM and the amendments were passed unanimously.

The Registrar of Societies had approved our amendments in a letter dated 16th November, 2011.

5. FSSM ACTIVITIES

5.1 Forensic Science Seminar 21st April 2011.

A Forensic Science seminar was held in conjunction with the AGM . The talks were :

- i. “Explosives and Explosion Investigation” by DSP Muhammad Koey Abdullah.
- ii. Forensic Science Education by Professor Norazmi Mohd. Nor, School of Health Science, University Sains Malaysia.

5.2 International Forensic Science Symposium

The Society undertook its first major project in hosting the 2nd International Forensic Science Symposium. The members of the Organising Committee were :

- | | | |
|----------------------------|---|-----------------|
| 1. Mr. N. Hithaya Jeevan | - | Chairman |
| 2. Mr. Lim Kong Boon | - | Co-Chairman |
| 3. SAC Dr. Yew Chong Hooi | - | Official Dinner |
| 4. Primulapathi Jaya | - | Secretary |
| 5. Ms. Rosnah Awang | - | Publicity |
| 6. Mr. Ng Hock Sing | - | Treasurer |
| 7. Mr. Ahmad Shamsul Irwan | - | Logistics |

- | | | |
|--------------------------------------|---|------------------|
| 8. Mr. Iskandar Azaman | - | Logistics |
| 9. Ms. Siti Nur Musliha Mohamad Noor | - | Secretariat |
| 10. Dr. Ahmad Fahmi Lim Abdullah | - | Technical Papers |
| 11. Dr. Khairul Osman | - | Technical Papers |

The 2nd IFSS was held at the Le Meridian Hotel, Kuala Lumpur from 14-16th November, 2011. A total number of 262 delegates attended the symposium which included 13 international, 121 local and 128 student delegates.

Four pre-symposium workshops were held at the same venue as well as at the Department of Chemistry Malaysia : Forensic DNA Workshop, Forensic Toxicology Workshop I and II and the DNA PROKIDS Workshop.

A total of 39 oral presentations were made both by local as well as international speakers while 26 posters were displayed at the symposium.

The proceedings of the symposium are available at the symposium and FSSM website.

5.3 The FSSM website

All members are encouraged to visit the website at www.forensics.org.my for the latest information on the activities related to FSSM.

5.4 The Malaysian Journal of Forensic Sciences

Up to date a total of two issues have been released. Members can access the e-journal through the FSSM website. Members are also encouraged to submit articles to the journal. For the time being, no hard copies will be printed.

Agenda 6 : Treasurer's Report

The financial report of the Society was presented by the Treasurer Mr. Ng Hock Sing and is attached herewith.

The statement of accounts was adopted after it was proposed by Ms. Rosnah Awang and seconded by Mr. John Horswell. The President thanked the auditors Mr. Wong Kong Yong and Supt. Lisa Tang.

Agenda 6: Other Matters

Several proposals were received to further improve the various activities of Society :

1. Dr. Ahmad Fahmi Lim Abdullah proposed the members to submit technical notes, paper and case studies to be published in the journals.
2. Dr. Khairul Osman proposed to have a travel grant for members attending symposium and seminars. The main requirement is the member must present a paper during the event. The application will be evaluated by the Council members. This proposal was agreed by majority.
3. Ms. Rosnah Awang proposed to have an appreciation dinner as a recognition for the members contribution to the forensic field. Dr. Ahmad Fahmi Lim Abdullah proposed the dinner to be recognized as ***National Forensic Awards Night***.
4. Ms. Nur Haliza Hassan proposed that the students to share the latest research and methods, knowledge and findings through symposium. Dr. Khairul Osman informed that the members will be invited to the universities' symposium in order to share the latest development in scientific research.
5. Dr. Khairul Osman proposed that students of UiTM and MSU to be invited as student members of the society.
6. Dr. Ahmad Fahmi Lim Abdullah proposed that the members to be given a softcopy version of certificate of attendance of seminar.

The President informed the members that the Council will consider all these proposals at their next meeting.

The AGM was adjourned at 12.30pm with words of appreciation from the Chairman to all those present.

Prepared by:

.....

Primulapathi Jaya (Secretary)

Approved by:

.....

Mr. N. Hithaya Jeevan (President)

**Attendance at 4th Annual General Meeting
Forensic Science Society of Malaysia
29 March 2012**

Name	Name
1 N. Hithaya Jeevan	25 Shum Pek Lee
2 SAC Dr Yew Chong Hooi	26 Nur Haliza Hassan
3 Primulapathi a/l Jaya Krishnan	27 Nur Ikadewi Sarimin
4 Ng Hock Sing	28 Roseny Augustina Ismail
5 Dr Ahmad Fahmi Lim Abdullah	29 Roziyati Abdullah
6 Prof Madya Dr Khairul Osman	30 Rusikah Minhad
7 Rosnah Awang	31 Azmira Ab. Rahman
8 Lim Kong Boon	32 Marhayani Md. Saad
9 Halmi Ahmad	33 Manja Murni Che Khalid
10 Hidayah Abdullah Zawawi	34 Norhaya Jaafar
11 Halimah Mohd Radzi	35 Dr. Vanitha Kunalan
12 Hartini Salleh	36 Dr. Nurliza Abdullah
13 Ahmad Latfi Mahamud	37 Shaliza Ramli
14 Seah Lay Hong	38 Sharifah Nur Hafiza Syed A. Rahman
15 Chua Chun Kee	39 Siti Nur Musliha Mohamad Noor
16 John Charles Plimsoll	40 Siti Redzoh Ibrahim
17 Michelle The Phaik Kim	41 Sumathy Velayutham
18 Abdul Hail Ahmad Tarmizzi	42 Suhana Ismail
19 Jacqueline Bernice John Bosco	43 Supt Tang Ngat Ngoh
20 Erizasyira Basri	44 Supt Teah Yew Choon
21 Normazuin Abdul Rahman	45 Wan Noor Mahirah Majidin
22 Hasliza Haron	46 Wan Nor Zawani Wan Mohd Samsudin
23 Nor Alfarizan Mokhtaruddin	47 Wong Kong Yong
24 Nor Ummiza Kamaruzaman	48 Zulkifli Mohamad

Name		Name	
49	Rosadli Rosli	55	Alex Tan
50	Ariffin Haron	56	Victor Ananth
51	Su Wei Siang	57	Maimonah Sulaiman
52	Joseph Lai	58	Dr. Norashikin Saim
53	Nor Asyikin Suaidi	59	Dr. Halila Jasmani
54	Saravanakumar Maniam	60	Zulkifli Mohd Edin

**Observer list at 4th Annual General Meeting
Forensic Science Society of Malaysia
29 March 2012**

Name

1. Hazwani Hapiz
2. Dharmeziyana Daud
3. Siti Mastura Mohamed
4. Normazlina Zainudin
5. Dr. Siew Sheue Feng
6. Dr. Khairul Anuar Zainun
7. Dr. Nur Farah Abd Ghani
8. Dr. R.N. Dineshinee
9. Dr. Ahmad Hafizam Hasmi
10. Ismazarani Ismail
11. Khairul Adli Nikman
12. Govinda Raj a/l Balakersnan
13. Dr. Mohd Shah Mahmood